

## Notes for authors

The following text provides notes for authors contributing to the journal *PERIPHERIE*.

## What we expect of articles

The journal *PERIPHERIE* is foremost a forum for discussion. We therefore prefer articles to pose a pertinent thesis and provide arguments on the basis of the current state of the art of academic research. We particularly value:

- clarity of structure
- logic of arguments
- clarity of language
- innovative content
- political relevance

## Final editing

Before handing in articles, the texts should be thoroughly checked regarding mistakes and coherence.

## Length

We welcome articles of approximately 45,000 characters (including spacing, footnotes and references). Shorter articles of 30,000 characters are also welcome; these are usually more likely to receive attention.

## Subheadings in articles

Complex and hierarchical systems for headings and subheadings should be avoided. Generally a simple outline with one level of headings is preferred. If used, subheadings should provide information regarding the content of the chapter.

## Additional subheadings

If a more complex outline is necessary we request that you avoid numbering. More than two levels of (sub)headings is not permitted.

## Quoting

An aesthetic appearance requires a coherent form of quoting. We chose the following system that is binding for all contributions to the journal:

1. Simple references should read as follows (name year: page number) or, for example, (Müller 1980: 34). If the reference involves more than two titles, please use the following format: two authors require naming both authors with a '&', for example: (Müller & Meier 1980: 45). In the case of more than two authors only the first author should be named, followed by 'et al.', for example: (Schulze et al. 1977: 23). A directly previously referred to title can be cited with 'ibid'.
2. Quotes in other languages must be translated but should also be given in the original version. If possible, we would like to avoid secondary translation (e.g. French into English into German ...).

The sources of foreign language quotes should be referenced as they appear in the original. For languages other than English, French, Portuguese, and/or Spanish please provide a German or English translation in brackets. For sources with non-Latin based writing systems please use the standard translation system used by libraries.

## Footnotes

Footnotes should be used as little as possible. They have to be numbered for each article and must be displayed at the bottom of each page. They are ill-suited for longer remarks. Information that is indispensable for the understanding of the text should be integrated into the main body of the text. If this does not make sense, this may indicate that the footnote is not really necessary. Footnotes are generally reserved for references involving more than three books or to indicate controversial discussions. Endnotes can be turned into footnotes with Microsoft WORD processing.

## List of references

For the list of references we ask that you use the following schema:

1. Books: surname, name (year): title in italics. Place of publication.

2. Articles in anthologies: surname, first name (year): “title with quotation marks”. In: surname, first name (ed.): title in italics. Place of publication, p. XX-XX. If more than one article from a book is cited then only cite name, year, page numbers of each article.
3. Journal articles: surname, first name (year): “title”. In: journal name in italics, Vol. XX, issue XX, p. XX-XX.
4. Articles from the internet: surname, first name (year): title in italics. Weblink, last access: date in the format of day.month.year (D.M.YYYY, i.e. 1.1.2016 or 21.12.2015).
5. Articles in internet anthologies: surname, first name (year): “title in quotation marks”. In: surname, first name, (ed.): title in italics. Weblink in the format of [www.xyz.net](http://www.xyz.net), last access: date in the format of D.M.YYYY.
6. Articles from internet journals: surname, first name (year): “title in quotation marks”. In journal title in italics, Vol. XX, issue XX, p. XX-XX (if available), Weblink, last access: date.
7. We ask you to spell out first names for transparency. If you have ever searched a catalogue for N. Maier or J. Smith you will know why!
8. In the list of references all authors of a publication will be listed, each author separated by a semicolon: surname (1), first name (1); first name (2) surname (2); first name (3) surname (3) [...] & first name (n) surname (n). Between the second last and the last author a & is used. In the case of two authors a comma is used after the first name (1): surname (1), first name (1), & first name (2) surname (2)
9. Each listing is closed with a full stop. If necessary the year of the publication is followed by an outline (a, b).

## Presentation of figures

Figures and numbers should be coherently and aesthetically presented. Currencies should be written in their common abbreviation.

## Tables and figures

Tables and pictures can be integrated into the text (and therefore the file), but it is advisable to send one high quality pdf (minimum 2.400 dpi) copy of the file without any tables and pictures to the editors as compatibility problems with graphs are quite common. In this case, graphs also have to be sent as separate files. Fewer compatibility problems occur when using the format of Encapsulated Postscript for the file (commonly “eps”), TIFF (commonly “tif”) or PDF. When using PDF files please make sure that all font types used are embedded. TIFF files should be high quality as otherwise all integrated text could be out of focus in print

form. Graphs integrated into word processing programme often do not provide satisfying results.

Pictures and images have to be available in high quality with enough contrast. . Using pictures and images is only advisable if it supports the article's arguments. When using diagrams slight hatching is more convenient than the level of grey. We ask you to test whether the quality of the images, diagrams and graphs is still sufficient when reduced by 70 %.

Tables and images have to be numbered (Tab. 1 to n; Abb. 1 to n); within the text these numbers have to be used (not: “such as the following tables show”, but instead “as table n shows”). Numbers and titles are placed above the table’s image, the source is placed below.

As *PERIPHERIE* is published in the format of DIN A5 the font in tables has to be 12 pt as generally tables are reduced by 70% when printing. As a font we use Times New Roman, width 105% and line spacing of 1,25.

We require images as separate files, best in high quality TIFF format or as a PDF with a maximum of 2.400 dpi.

## Highlighting and special characters

Underlining, bold and other forms of highlighting are to be avoided. If highlighting is necessary please use italics.

Please search for special characters in the font type “Times New Roman”. If you are unable to locate them, try font type “symbol”. If you are unable to locate the needed special character in this font type, please use your preferred choice, but only for the special character and NOT for the whole text. This font type has to be available to the editors, so please provide it in the format of ‘Postscript Typ 1’ or ‘TrueType’ or at least provide the name. Manual hyphenation is not necessary. In the case hyphens are used, please remove them by using ‘replace’. The code for the conditional hyphen is: ^-.

## Summaries and Keywords

*PERIPHERIE* publishes English language summaries of its articles. These summaries should roughly be 200 words or 1.200 characters and outline the main theses of the article. Additionally we require five to ten keywords for each article. Please provide them in English

## Linksnet

As *PERIPHERIE* is a member of the internet portal ‘Linksnet’ (<http://www.linksnet.de/>) we put selected articles on this website and on our own website. We assume authors' agreement to have their articles featured on these two websites if not indicated otherwise.

## Miscellaneous

1. The deadline for the submission of articles or reviews is: the first week of January (for the summer/special edition), May (for the autumn edition), or September (for the spring edition of the following year).
2. Authors are asked to provide their postal address, including the email address at the end of the article. Additionally we require a short author biography for the section 'Authors' at the end of each journal edition.
3. If possible save your file in RTF format (Rich Text Format) or Microsoft-WORD-Format 97-2003. Then we can make sure we are able to open the file.

## References

- Davy, Benjamin, & Sony Pellissery (2013): „The Citizenship Promise (Un)Fulfilled. The Right to Housing in Informal Settings“. In: *International Journal of Social Welfare*, Bd. 22, Nr. 1, S. 68-84, <http://dx.doi.org/10.1111/ijsw.12033>.
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- Löwy, Michael (2003): „¿Por una Quinta Internacional?“ In: *Revista Rebeldía*. <https://www.rebelion.org/hemeroteca/izquierda/lowy010203.htm>, last access: 25.4.2016.
- Marx, Karl: *Thesen über Feuerbach*. Marx-Engels-Werke, Bd. 5, Berlin 1983; S. 5-7.
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- Wittgenstein, Ludwig (1966): *Tractatus logico-philosophicus – Logisch-philosophische Abhandlung*. Frankfurt a.M.

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